

HUTCHINSON MEMORIAL SCHOLARSHIP FUND CRITERIA

PURPOSE:

The **Hutchinson Memorial Scholarship Fund** was established in 2004 by the family and friends Of John and Linda Hutchinson. The purpose of this Fund is to provide a scholarship for a graduating student from Liberty or Century High School in Carroll County, Maryland who will continue on a college path, who has a financial need, who has exhibited academic achievement, who has been involved in sports, and who has demonstrated involvement in his or her community.

SCHOLARSHIP SELECTION CRITERIA:

- A. Scholarship will be awarded each year to a student who meets the following criteria:
1. The student shall be a graduating senior of Liberty or Century High Schools located in Carroll County, Maryland.
 2. The student will have been accepted to an accredited institution of higher learning.
 3. The student should demonstrate exemplary character, and have proven contributions to their school and the community-at-large and have participated in extracurricular activities.
 4. Student shall submit a letter of recommendation from a teacher, coach, or group or church leader.
 5. Student shall submit an essay: How will you take this scholarship and give back to the community. The document format should be typed, double-spaced and may not exceed 500 words.
- B. The administration of the scholarship shall be as follows:
1. The recipient shall be selected by the Donors or their designee, and approved by the Board of Directors of the Community Foundation of Carroll County. Donors reserve the right to make the award presentation.
 2. All net income generated from the Fund shall be used for scholarship awards.
 3. The money shall be transmitted by the Community Foundation of Carroll County directly to the desired college or university and applied directly to the student's tuition and books. The monies shall not be remitted to the scholarship winner.

GENERAL CONDITIONS:

RESPONSIBILITIES OF SCHOLARSHIP FUND

The Community Foundation will transmit checks made payable to the institutions of higher learning chosen on or about July 1 of each year. The transfers will be in accordance with applicable regulations and laws governing such funds.

RESPONSIBILITIES OF BOARD

- A. The successful scholarship recipients will be selected in accordance with the selection criteria identified in the Agreement.
- B. The Community Foundation of Carroll County shall administer the program in a prudent financial manner and the funds may be commingled with other funds of the Community Foundation of Carroll County.

